



CALL FOR NOMINATIONS

President – 1st and 2nd Vice-President – Committees

BIENNIAL CONVENTION October 28 – 30, 2016

Inside you will find position descriptions, Guidelines, and Forms.

CALL FOR NOMINATIONS – PRESIDENT

New Brunswick Union Biennial Convention October 28-30, 2016

In accordance with Article 6.01(b)(i), 6.01(b)(ii) and 6.01(c) of the NBUPPE By-Laws which state:

6.01(b)(i) Elections for President, First Vice-President and Second Vice-President shall be held at the Biennial Convention.

6.01(b)(ii) Nominations for executive positions **must be submitted** to the Nominations/Election Credentials Committee **no less than 60 days prior** to the commencement date of the Biennial Convention in the election year. The Nominations/Election Credentials Committee shall send out a list of nominated candidates to the membership at least 45 days prior to the commencement date of the Biennial Convention.

6.01(c) Members of the executive will be elected for a two-year term.

The Nominations/Election Credentials Committee is seeking nominations for the position of PRESIDENT

The position of President of the New Brunswick Union has been established as a full-time position working out of the Fredericton office.

According to Articles 6.02 and 6.03 of the New Brunswick Union By-Laws,

6.02 The duties of the President will include:

- (a) Presiding at all Board meetings and at Biennial Conventions ;
- (b) Reporting to all Board meetings and Biennial Conventions ;
- (c) Being the Union's official spokesperson ;
- (d) Being an ex-officio member of all committees ;
- (e) Being responsible for preparation for Board meetings and implementation of Board decisions and directions ;
- (f) Being responsible for all communications ;
- (g) Being the Union representative with other organizations ;
- (h) Acting as a signatory on Union documents and cheques ;
- (i) Having the authority to delegate duties.

6.03 In addition to these duties, the President may attend any meetings called to conduct Union, Component, or Bargaining Unit business.

Nominations for the above position may be submitted to the Nomination/Election Credentials Committee c/o NBUPPE office via fax (506) 444-9465, mail to: New Brunswick Union, 217 Brunswick Street, Fredericton, N.B. E3B 1G8. **All nominations must be accompanied by a Union biography and a picture of the candidate. This must be a current photograph of passport size, head and shoulders only, with a neutral background.**

Nominations must be received by the NBU Provincial Office no later than 5pm on June 10, 2016.

All nominees must subscribe to the NBU Policy “NBUPPE Guidelines for Election Campaigns for Candidates for President”.

Please forward any questions to the Nomination/Election Credentials Committee, c/o Nicki MacAfee nicki@nbu.ca or mail to NBUPPE, 217 Brunswick Street, Fredericton, N.B. E3B 1G8 or via fax (506) 444-9465 or tel: 1-800-442-4420

Adopted January 2014

XII. NBUPPE GUIDELINES FOR ELECTION CAMPAIGNS FOR CANDIDATES FOR PRESIDENT

Preamble:

The NBUPPE recognizes that the selection of the President of the Union to carry forward the policies, goals and directions is an important event in the life of our Union. The ability of members at the Biennial Convention (hereinafter referred to as Convention) to make an informed decision on the selection of the member who will lead is paramount to having a vibrant and successful Union.

Goal:

To allow the NBUPPE membership to know in advance of the Convention who are the candidates for President and to permit members who have shown interest in the position of President, the opportunity to be profiled in advance of the Convention.

NBU is committed to a fair and inclusive election process.

Nominations for President

- Nominees must have been a member in good standing of the Union for at least one year immediately prior to the election.
- Six members are required to nominate a member seeking election as president.
- All nominations must be:
 - in writing ;
 - signed by all nominators ;
 - accompanied by a written consent signed by the nominee.

Election

- The election of the President is overseen by a Chief Electoral Officer appointed by the Board of Directors.

Elections Materials

- Nominees send their campaign statement and photograph to the NBUPPE Communications Officer in time to meet the deadlines outlined.
- Nominees shall have their election statement and photograph published in the *Election Publication*.

- The published statement is not more than 400 words and the content is the responsibility of the candidate. Libelous statements will not be permitted.
- Candidates are responsible for providing a suitable photograph. The photograph must be current, head and shoulders, with a neutral background. The publication will be available for pictures of up to 2"x 3" in size.
- Order of candidate bios and photographs published in the *Election Publication* will be in alphabetical order.
- A list of convention delegates will be given to candidates for the exclusive purpose of the election campaign provided they have signed a statement to that effect. No work phone numbers will be included in the membership information provided to the candidate. The signed statement must be received in advance of any membership list being forwarded.
- At the Board meeting prior to Convention in the year when there is an election for President, the Nominations Committee recommends the appointment of an external person who is not an NBUPPE member or staff as Chief Electoral Officer.
- When balloting is to commence, the Chief Electoral Officer indicates which number ballot is to be used.
- Each candidate appoints a scrutineer.
- The Chief Electoral Officer witnesses the ballot count.
- Balloting will be repeated until one candidate receives 50 per cent plus one of the votes cast. The candidate garnering the least number of votes would be dropped from the subsequent ballot.
- The Chief Electoral Officer assumes the Chair of the Convention and announces the results of the election.
- The ballot totals are announced to the Convention.
- The Chief Electoral Officer provides an opportunity for the unsuccessful candidate(s) to address Convention if the candidate(s) wishes.
- Candidates wishing a recount make a request to the Chief Electoral Officer immediately after the results are announced to the Convention.
- If the incumbent has been defeated, the Chief Electoral Officer provides an opportunity for Convention participants to express their appreciation for the incumbent's work.
- The successful candidate addresses Convention.
- If a defeated incumbent does not wish to continue as Chair of the Convention, the Vice President or designate assumes the Chair.

- The President-elect assumes the role of President at the close of the Convention.

Presidential Election Financial Support

- NBUPPE reimburses candidates nominated for President for receipted expenses directly related to their campaign to a maximum of \$1,000.
- Candidate expenditures are not to exceed \$1,000 in cash or kind (market value of goods and/or services provided).
- Reimbursable expenses are limited to campaign materials (buttons, leaflets, balloons etc), mailing costs, phone and internet, accommodation, mileage, and meals.
- Within 60 days after the Convention, candidates must submit expense claims for reimbursement accompanied by receipts.
- Campaigns will be kept internal and candidates will not seek out the media as a means of communicating with the membership.
- There shall be no staff involvement in the political process. If there are any allegations of staff interference, the complaint should be made in writing to the President who will initiate due process and take action if warranted. Should the President be involved in the election campaign, this responsibility would be delegated to a member of the Executive Committee.
- No candidate shall produce or make statements that will bring disrepute on the Union, other candidates or its members.
- During Convention, the following rules will apply:
 - No posters in the hall will be permitted.
 - Buttons, leaflets and all other campaign materials must be distributed outside the hall.
 - Candidates or their nominators will be given the opportunity to give a five (5) minute speech to the voting delegates.
 - Enforcement of these rules is the responsibility of the Chief Electoral Officer.
- Any campaign materials that are accessible by the general public (e.g. websites) must include the following statement: *"This is a publication of (name), candidate for office at the NBUPPE Convention. It is not an official publication of the NBUPPE. Views expressed are those of the candidate".*

BIENNIAL CONVENTION

Intent to Seek Nomination Form

I, _____ a member in good standing of
_____ Component wish to offer my name for the **NBU President**.

I understand that I must comply fully with the Constitution and By-Laws of the NBU as well as all policies in effect at the time of this declaration.

Further, I will adhere to the policy "NBU Guidelines for Election Campaigns for Candidates for President".

Further, I will not use the Biennial Convention delegate list for any other purpose other than intended which will be for the sole purpose of contacting Convention Delegates in relation to my campaign. I further declare that this list will be under my full control and is prohibited from being copied and or distributed for purposes other than are outlined.

[candidate signature]

[date]

CALL FOR NOMINATIONS – FIRST VICE-PRESIDENT/ SECOND VICE-PRESIDENT

NEW BRUNSWICK UNION BIENNIAL CONVENTION OCTOBER 28-30, 2016

In accordance with Article 6.01(b)(i) and 6.01(b)(ii) of the NBUPPE By-Laws which state:

6.01(b)(i) Elections for President, First Vice-President and Second Vice-President shall be held at the Biennial Convention.

6.01(b)(ii) Nominations for executive positions **must be submitted** to the Nominations/Election Credentials Committee **no less than 60 days prior** to the commencement date of the Biennial Convention in the election year. The Nominations/Election Credentials Committee shall send out a list of nominated candidates to the membership at least 45 days prior to the commencement date of the Biennial Convention.

In accordance with Article 6.01(c) of the NBUPPE By-Laws which states:

6.01(c) Members of the executive will be elected for a two-year term.

In accordance with Article 6.04 of the NBUPPE By-Laws which states:

- 6.04 The duties of the first vice-president will include:
- (a) Presiding at Board and other meetings in the President's absence ;
 - (b) Acting as interim President, should that position become vacant, for the unexpired term ; and
 - (c) Chairing the Staff Relations Committee.

And in accordance with Article 6.05 of the NBUPPE By-Laws which states:

- 6.05 The duties of the second vice-president will include:
- (a) Presiding at Board and other meetings in the absence of both the President and first vice-president ;
 - (b) Acting as interim first vice-president, should the position become vacant, for the unexpired term ; and
 - (c) Chairing the Finance Committee.

The Nominations/Election Credentials Committee is seeking nominations for positions of

- I. FIRST VICE-PRESIDENT
- II. SECOND VICE-PRESIDENT

Nominations for the above positions may be submitted to the Nomination/Election Credentials Committee c/o NBUPPE office via fax (506) 444-9465, mail to: New Brunswick Union, 217 Brunswick Street, Fredericton, N.B. E3B 1G8. **All nominations must be accompanied by a Union biography and a picture of the candidate. This must be a current photograph of passport size, head and shoulders only, with a neutral background.**

Nominations must be received by the NBU Provincial Office no later than 5pm on June 10, 2016.

Please forward any questions to the Nomination/Election Credentials Committee, c/o Nicki MacAfee nicki@nbu.ca or mail to NBUPPE, 217 Brunswick Street, Fredericton, N.B. E3B 1G8 or via fax (506) 444-9465 or tel: 1-800-442-4420

CALL FOR NOMINATIONS – (COMMITTEES)

NEW BRUNSWICK UNION BIENNIAL CONVENTION OCTOBER 28-30, 2016

In accordance with Article 7.01 of the NBUPPE By-Laws which states:

“The Union shall have standing and ad hoc committees from the membership. The jurisdiction of such committees is limited to making recommendations to the Board subject to Article 7.13 and 7.14. No one member shall serve on more than three committees simultaneously”

In accordance with Article 7.02 of the NBUPPE By-Laws which states:

"Each standing committee will consist of three to five members, including two Board members appointed by the Board. The balance of the committee will be elected from the membership at the Biennial Convention. Membership on a standing committee will be for a two-year term."

The Nominations/Election Credentials Committee is seeking nominations for positions on the following NBUPPE Standing Committees:

**FINANCE
SCHOLARSHIP
WOMEN'S
UNISON FOR RETIRED MEMBERS**

**RESPECTFUL WORKPLACE
OCCUPATIONAL HEALTH & SAFETY
CODE OF SOLIDARITY**

Nominations for the above positions may be submitted to the Nomination/Election Credentials Committee, c/o NBUPPE office, via e-mail nicki@nbu.ca, fax (506) 444-9465, or mail to: NBUPPE, 217 Brunswick Street, Fredericton, N.B. E3B 1G8

Nominations for Committees will be accepted up to and including the day of the Biennial Convention.

Please forward any questions to the Nomination/Election Credentials Committee c/o Nicki MacAfee nicki@nbu.ca or mail to NBUPPE, 217 Brunswick St., Fredericton, N.B. E3B 1G8 or via fax (506) 444-9465 or tel: 1-800-442-4420



NOMINATION FOR NB UNION

_____ (position)

Name:

Address:
.....
.....

Telephone:

Fax:

E-mail:

Bargaining Unit:

Workplace:

I have been nominated by the following members of the New Brunswick Union of Public and Private Employees indicating their support of my being the _____ for the NB Union. (position)

1.
2.
3.
4.
5.
6.